

# Multimedia Project Checklist

## Elements of your project

- ☐ Written report including:
  - ☐ · URL to website or YouTube video
  - ☐ · A list of any software used
  - ☐ · A bibliography
  - ☐ · A discussion of any problems you had and how you overcame them
  - ☐ · Acknowledgment of any assistance received
  - ☐ · Acknowledgement of any AI tools used
  - ☐ · Adheres to the report length requirements
    - Year R–2: less than 100 words
    - Year 3–4 and 5–6: approximately 250 words;
    - Year 7–8, 9–10, 11–12: do not exceed 500 words.
- ☐ Video is **no longer than 3 minutes**.
- ☐ A video must be uploaded to YouTube as an unlisted video (.mp4 files will not be accepted)
- ☐ Web pages are readable by current web browser available on PC and Mac and includes NO plug-ins other than those normally distributed with the browser
- ☐ Web pages must be published and accessible online

## Online submission only

- ☐ Electronic copy of your written report (PDF or Word document)
- ☐ PowerPoint or interactive (if applicable)
- ☐ Website URL link provide on a word document (if applicable) - please ensure the video is unlisted and not private
- ☐ Cover sheet (given to you by your coordinator)

**Project submitted online:** between Friday 5 June – Sunday 28 June